

### CAMPING ACTIVITY RISK ASSESSMENT

<b>Activity Name and Description</b>	QB Y&YA State Youth Camp Accommodation		
<b>Activity Location:</b>	QCCC Mapleton – Merrin Lodge, Letham Lodge, Harrison Lodge	<b>Activity Date:</b>	18/01/2021 – 21/01/2021
<b>Department Responsible:</b>		<b>Person Responsible:</b>	Aaron Fozzard
<b>Assessors:</b>		<b>Assessment date:</b>	

Tasks	Risks/Hazards	Likelihood	Consequence	Risk Rating	Proposed Control Measures	Ratings with Control Measures			Responsibility
						Likelihood	Consequence	Risk Rating	
<i>List each of the tasks for the activity</i>	<i>List the risks/hazards associated with each task</i>	<i>(L1-L5)</i>	<i>(C1-C5)</i>	<i>(L/M/H)</i>	<i>Nominate Control Measures</i>	<i>(L1-L5)</i>	<i>(C1-C5)</i>	<i>(L/M/H)</i>	<i>Nominate the person responsible</i>
Provide overnight accommodation for students with leaders in separate rooms	Bunks falling over	L3	C3	M	Provide instruction to participants in the correct usage of any equipment.  Communicate behavioural expectations to all participants.  Actively monitor behaviour of participants through an allocated student leader for each room.  Reinforce rules where appropriate.  Leaders are in close proximity to students.	L1	C1	L	QBMTL & Leaders

	Students falling off bunk	L3	C3		<p>Provide instruction to participants in the correct usage of any equipment.</p> <p>Communicate behavioural expectations to all participants.</p> <p>Actively monitor behaviour of participants through an allocated student leader for each room.</p> <p>Reinforce rules where appropriate.</p> <p>Leaders are in close proximity to students.</p>	L1	C1	L	QBMTL & Leaders
	Fights	L2	C3	H	<p>Communicate behavioural expectations to all participants.</p> <p>Actively monitor behaviour of participants through an allocated student leader for each room.</p> <p>Reinforce rules where appropriate.</p> <p>Leaders are in close proximity to students.</p>	L1	C1	L	QBMTL & Leaders

	Disrespectful behaviour leading to damage or injury	L3	C3	M	<p>Communicate behavioural expectations to all participants.</p> <p>Actively monitor behaviour of participants through an allocated student leader for each room.</p> <p>Reinforce rules where appropriate.</p> <p>Render first aid; follow EMERGENCY RESPONSE steps. If suspected, check for any injuries.</p> <p>Leaders are in close proximity to students.</p>	L2	C2	L	QBMTL & Leaders
	Dressing/changing clothes	L3	C4	H	<p>Communicate behavioural expectations to all participants.</p> <p>Communicate that dressing/changing clothes should only be conducted in the bathrooms.</p>	L1	C2	M	QBMTL & Leaders

	Inappropriate use of phones after lights out	L3	C4	H	Communicate behavioural expectations to all participants.  Actively monitor behaviour of participants through an allocated student leader for each room.  Reinforce rules where appropriate.	L2	C2	L	QBMTL & Leaders
--	--	----	----	---	--	----	----	---	-----------------

## Activity Risk Assessment

### Risk Likelihood & Consequence Factors and Values

#### Likelihood Factors

<i>Factors</i>		<i>Values</i>
<b>L5</b>	<b>Almost certain</b>	The hazard / risk is expected to occur in most circumstances.
<b>L4</b>	<b>Likely</b>	The hazard / risk will probably occur in most circumstances (more than 50% of time).
<b>L3</b>	<b>Possible</b>	The hazard / risk should occur at some time (less than 50% of time).
<b>L2</b>	<b>Unlikely</b>	The hazard / risk could occur at some time, usually in exceptional circumstances.
<b>L1</b>	<b>Rare</b>	The hazard / risk is possible but is not expected to occur.

### Consequence Factors

<i>Factors</i>		<i>Values</i>
<b>C5</b>	<b>Extreme</b>	Death; high financial loss; sustained national media coverage
<b>C4</b>	<b>Major</b>	Extreme / permanent Injuries (significant hospitalisation); major financial loss; major negative state media
<b>C3</b>	<b>Moderate</b>	Medical treatment required (may involve hospitalisation); moderate financial loss; some state media, sustained local media
<b>C2</b>	<b>Minor</b>	First Aid treatment on site; minor financial loss; one off digital media, TV or newspaper coverage
<b>C1</b>	<b>Insignificant</b>	No injuries or treatment; low or no financial loss; one off local media coverage

## Risk Analysis & Escalation

### Risk Matrix

		Consequence				
		C1 Insignificant	C2 Minor	C3 Moderate	C4 Major	C5 Extreme
Likelihood	L5 Almost certain	Medium	Medium	High	High	High
	L4 Likely	Low	Medium	Medium	High	High
	L3 Possible	Low	Medium	Medium	High	High
	L2 Unlikely	Low	Low	Medium	Medium	High
	L1 Rare	Low	Low	Low	Medium	Medium

### Risk Escalation & Communication Options

<i>Risk Rating</i>	<i>Escalation and Communication</i>
<b>High</b>	Immediate escalation to campsite governing body (Board); active remediation activities in place; regular frequent (weekly) monitoring
<b>Medium</b>	Senior management team advised; active mitigation plans in place; regular (monthly) monitoring as part of existing meetings
<b>Low</b>	Local management team monitoring; lower priority remediation activities